



Hazelwood School
Nursery and The Early Years

FINANCIAL PROVISIONS

(extract from Terms & Conditions - for a full explanation of the definitions please refer to the Terms & Conditions)

Fees and Extras

1. **Meaning:** "Fees" where used in these Terms and Conditions means the termly or monthly charge set by the Nursery. Parents will be consulted regarding any extra costs such as day trips or external activities.
2. **Payment:** The Parents undertake to pay the Fees applicable for each period of attendance.
Termly Contract: The fees are due in advance and must be paid before the first day of the term to which they relate.
Monthly Contract: The fees are due in advance and must be paid on receipt of this invoice.
3. **Responsibility for Payment:** Fees are the joint and several responsibility of each person who has signed the Acceptance Form or who has parental responsibility for the child or has paid any fees or who has given instructions to the Nursery in relation to the child.
4. **Refund/Waiver:** Any waiver of the Terms and Conditions is only effective if given in writing by or on behalf of the Head. Fees will not be refunded or waived for absence through sickness or any other reason. This rule is necessary so that the Nursery can properly budget for its own expenditure and to ensure that the cost of individual default does not fall on other Parents. No compensation will be paid or refund given if the Nursery has to be cancelled due to any reason beyond the control of the Nursery, such as technical problems or weather conditions. The Nursery will endeavour to provide alternative activities where possible.
5. **Unpaid fees:** Interest on a daily basis at 1.5% per month and all further administration and legal costs will be charged in relation to fees, fees in lieu of notice and extras that are unpaid by the due date. Such items will be recoverable by action if necessary.
6. **Exclusion for Non-Payment:** A child may be excluded from the Nursery at any time when fees are unpaid and will be deemed withdrawn without notice 28 days after exclusion.
7. **Free Places:** Where all or part of the fees are funded by Free Early Education, parents must pay for any services or sessions provided which are not covered by this.
8. **Direct Debit:** Payment collected under our Direct Debit scheme will always be taken on or just after the first day of term. This date is clearly stamped on your invoice in the "Direct Debit Collection Date" box.