



Hazelwood School

Nursery and Early Years

Child's full name _____

Preferred name _____

Date of birth _____

Date of entry _____

Monthly / termly _____

I / We accept the place which has been offered to us for my / our child (named above), on the terms of:

- the letter containing that offer together with any Conditions of Award attached
- this Acceptance Form
- the Nursery's *Terms and Conditions*, enclosed with the offer letter
- the Nursery's fees list, as varied from time to time

Cancellation rights

I / We understand that we may cancel this agreement at any time within 14 days of the date of acceptance only if the offer is made and accepted entirely at distance by means of post, fax or electronic communication.

Immigration status

Where applicable I / We enclose a copy of our child's passport and immigration status documentation confirming their right to enter the United Kingdom and attend the Nursery. Where they hold a dependent visa, I / we also enclose a copy of my / our passport/s and immigration status documentation confirming my / our right to enter and live in the United Kingdom.

Declarations by the Parents / guardians

I / We declare as individuals and jointly that:

1 Terms and Conditions

Before signing this acceptance form I / we have read and understood and I / we agree to the Nursery's *Terms and Conditions* which will undergo reasonable change from time to time. I / We have retained a copy of the Nursery's *Terms and Conditions* with our records.

2 Disclosures

I / We have already provided and will continue to provide details of any medical condition, health problem or allergy affecting my / our child; any learning difficulty, disability, or special educational need of my / our child, as well as any behavioural, emotional and / or social difficulty of my / our child (for example dyslexia, dyspraxia, attention deficit disorder, visual or hearing impairment or any condition requiring use of a wheelchair). I / We attach in confidence details of any relevant information received since my / our previous disclosure.

3 Medical matters

I / We will complete in confidence the Nursery's Medical Information and Consent Form and will continue to provide all relevant information about any medical condition, health problem, or allergy which affects my / our child and / or which may prevent my / our child from taking a full part in the Nursery's academic and games or sports curriculum, outdoor activities and educational visits or if my/our child has been in contact with anyone with an infectious or contagious disease.

4 Court orders

Where I am / we are separated or divorced, I / we have informed the Nursery of this. I / We have also disclosed all court orders or criminal proceedings in relation to my / our child and all court orders, criminal proceedings, statutory demands or bankruptcy petitions relating to either parent (including any court orders relating to financial matters). I / We will disclose any subsequent court orders, criminal proceedings, statutory demands or bankruptcy petitions to the Nursery.

5 Parental responsibility

I / We both have parental responsibility (i.e. legal responsibility) for the child named above. * I / We confirm that no other person's consent is required for the child to attend the Nursery **OR** * I / We have disclosed written consent to the child joining the Nursery from all others with parental responsibility for the child. (* Please delete as appropriate.)

If any person signing this acceptance form does not have parental responsibility for the child please provide a brief written explanation of the relationship between that person and the child.

6 Current and previous nurseries

I / We confirm that fees payable to my / our child's current and any previous nurseries have been paid or will be paid in full before my / our child enters the Nursery. Except as disclosed in a confidential letter attached to this Acceptance Form, my / our child has not been withdrawn from or been asked to leave another nursery as a result of misconduct and is not under investigation and has not been convicted of any criminal offence.

7 Nursery fees

I / We understand that the Nursery may at any time make enquiries of my / our child's current or previous nurseries for confirmation that all sums due and owing to such nursery(s) have been paid. I / We understand that the Nursery may inform any other nursery or educational establishment to which I / we propose sending my / our child if any Fees of this Nursery are unpaid. I / We also understand that the Nursery may make reasonable enquiries of relevant third parties (for example credit reference agencies) about my / our financial means in appropriate circumstances.

8 Cancellation or Withdrawal

Except where the cancellation rights described above apply or where otherwise provided in the Nursery's *Terms and Conditions* I / we will not cancel my / our acceptance of this place or withdraw my / our child from the Nursery without first giving one Term's Written Notice or paying one Term's Fees in accordance with the Nursery's *Terms and Conditions*. Please see Section H of the Nursery's *Terms and Conditions* for further information about Notice, Cancellation and Withdrawal.

9 Documents

I / We confirm that before signing this Acceptance Form, I / we have seen or had an opportunity to see all the documents referred to in the Nursery's *Terms and Conditions*.

10 Confirmation of declarations

I / We confirm that the declarations made on this Acceptance Form are true and that I / we have disclosed all information required in the declarations. I / we understand and agree that the Nursery has the right to terminate this contract for educational services immediately if any declaration is found to be untrue.

Authorities given by the Parents / guardians

I / We give the following express authorities on behalf of myself / ourselves and (so far as I am / we are entitled to do so) on behalf of my / our child.

11 Commencement of services

I / We consent to the Nursery providing educational services to my / our child if they start as a pupil at the Nursery within 14 days of the date of this acceptance form.

12 Educational visits

I / We consent to my / our child taking part in all educational visits and activities which take place off nursery premises while they are a pupil at the Nursery.

13 Transport

I / We consent to the Pupil travelling by any form of public transport and / or in a motor vehicle driven by a responsible adult who is duly licensed and insured to drive a vehicle of that type.

How we use your information

For more information about how the Nursery will use your information, and your child's information, please see our Pupil Privacy Notice and our Parent Privacy Notice.

Both of these documents are published on the Admissions' section of the Nursery's website.

If your child is going to enter Year 7, they have the maturity to exercise their own data protection rights. Therefore please show them a copy of the Pupil Privacy Notice and discuss it with them.

Signatures of Parents / guardians

I / We enclose a cheque* made payable to Hazelwood School Nursery for £400.00 being the Acceptance Deposit which will be held without payment of interest in the general account of the Nursery in accordance with the Nursery's *Terms and Conditions* referred to above.

	Parent / guardian (1)	Parent / guardian (2)
Signature	_____	_____
Title (e.g. Mr, Mrs, Ms)	_____	_____
Name in full (please include all names)	_____	_____
Date of birth (optional)	_____	_____
Relationship to child	_____	_____
Telephone number	_____	_____
Address	_____ _____ _____	_____ _____ _____
	Postcode	Postcode
	_____	_____
Date	_____	_____

Please return this form and your cheque* made payable to Hazelwood School Nursery to the Bursar together with a confidential letter addressed to the Head if there are any matters of which we ought to be aware before your child enters the Nursery, or once here.

* Bank transfers can be made to the following account:

Sort code: 20-76-63

Account number: 83554880

Reference: Child's name

The Larks at Laverock Limited. Company number 6969119 and trading under licence as Hazelwood School Nursery and Early Years.
OFSTED Registered Number: EY394827.
Registered Office: Hazelwood School, Wolfs Hill, Limpsfield, Oxted, Surrey RH8 0QU.
Registered charity number 312081